



ORP Enrollment Validation Lookup Tool User Guide

December 2021

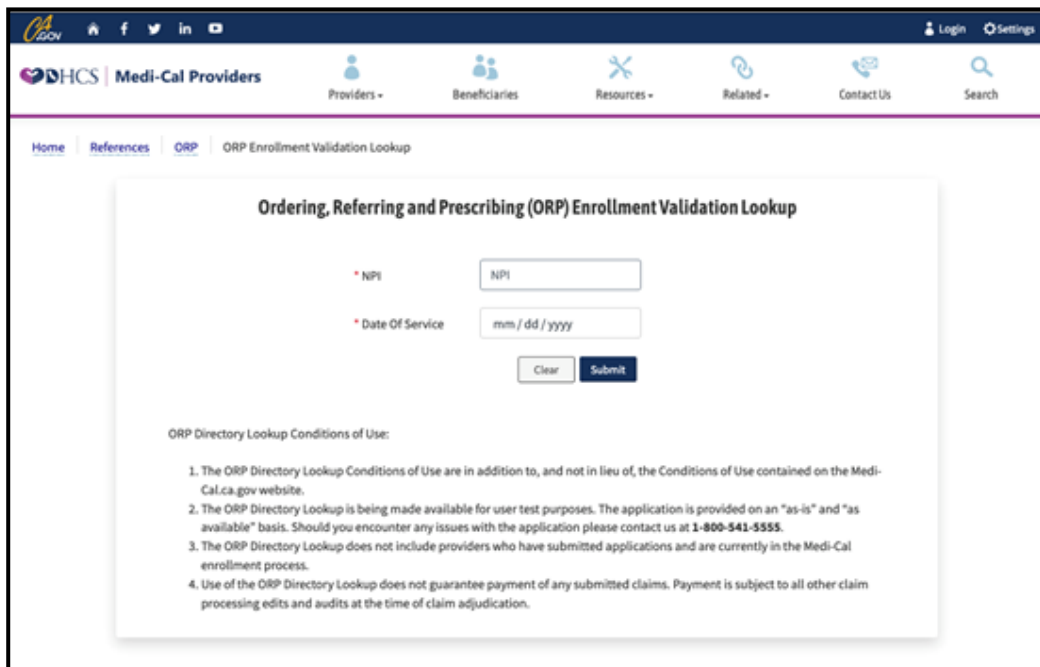
ORP Enrollment Validation Lookup

The Ordering, Referring and Prescribing (ORP) Enrollment Validation Lookup Tool allows billing providers to validate their ORP enrollment status with a valid Type 1 (individual) National Provider Identifier (NPI) enrolled with Medi-Cal or Medicare for a particular date of service. This supports the ORP provider “pre-check” allowing the billing provider to validate the ORP provider prior to submitting a claim.

How to Access the ORP Enrollment Validation Lookup Tool

To access the ORP Enrollment Validation Lookup Tool, complete the following steps:

1. Navigate to the Medi-Cal Provider website: www.medi-cal.ca.gov
2. Navigate to the ORP Landing page by selecting the ‘Resources’ tab, then ‘References’, then ‘Ordering, Referring and Prescribing’.
3. On the ORP Landing Page under ‘Resources and Downloads’ click ‘ORP Enrollment Validation Lookup’.
4. You have now navigated to the ‘ORP Enrollment Validation Lookup’ Tool.



The screenshot shows the web interface for the ORP Enrollment Validation Lookup tool. At the top, there is a navigation bar with the Medi-Cal logo and links for Home, References, and ORP. Below the navigation bar, there is a search bar and a list of menu items: Providers, Beneficiaries, Resources, Related, Contact Us, and Search. The main content area is titled "Ordering, Referring and Prescribing (ORP) Enrollment Validation Lookup". It contains two input fields: "NPI" and "Date Of Service". The "NPI" field is labeled with a red asterisk and has a placeholder "NPI". The "Date Of Service" field is labeled with a red asterisk and has a placeholder "mm / dd / yyyy". Below the input fields are two buttons: "Clear" and "Submit". Below the input fields, there is a section titled "ORP Directory Lookup Conditions of Use:" followed by four numbered conditions.

ORP Directory Lookup Conditions of Use:

1. The ORP Directory Lookup Conditions of Use are in addition to, and not in lieu of, the Conditions of Use contained on the Medi-Cal.ca.gov website.
2. The ORP Directory Lookup is being made available for user test purposes. The application is provided on an "as-is" and "as available" basis. Should you encounter any issues with the application please contact us at **1-800-541-5555**.
3. The ORP Directory Lookup does not include providers who have submitted applications and are currently in the Medi-Cal enrollment process.
4. Use of the ORP Directory Lookup does not guarantee payment of any submitted claims. Payment is subject to all other claim processing edits and audits at the time of claim adjudication.

How to Search by NPI to Identify ORP Providers

To search for an NPI to validate their enrollment status for ORP, complete the following steps:

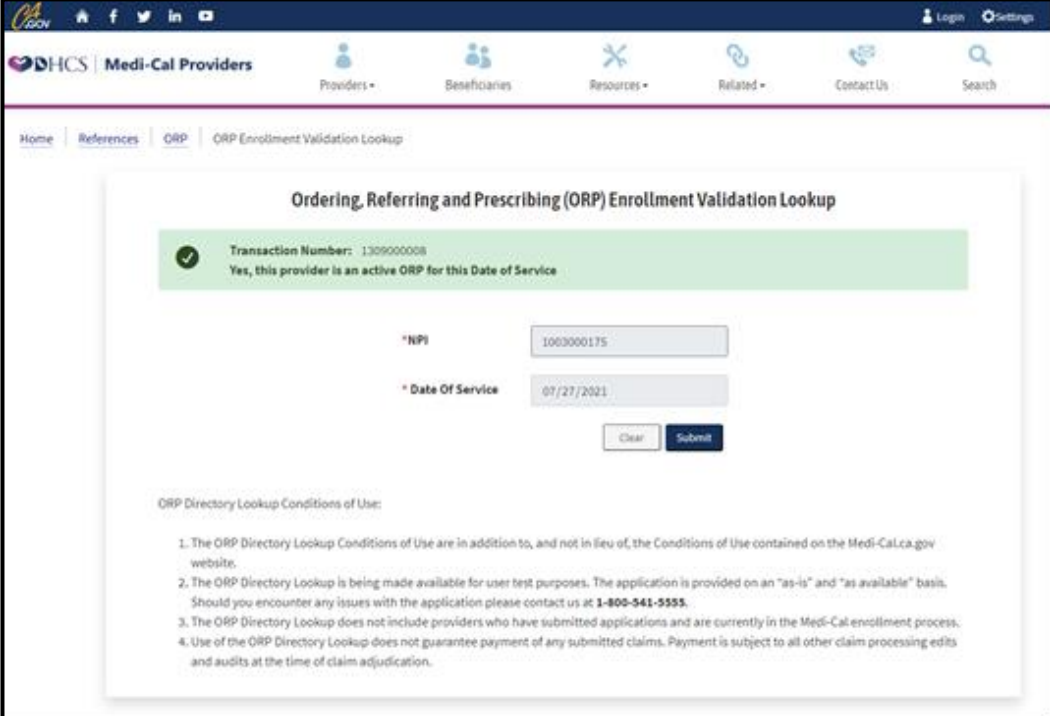
1. Enter an NPI
2. Enter a Date of Service
3. Click 'Submit'
4. The application will return a 'Transaction Number' and 'Response Message'
5. Record your transaction number as evidence of the transaction and response.

Note: A transaction number, NPI and date of service will be required if you contact Medi-Cal pertaining to a claim billed.

Response Messages

Listed below are the four (4) response messages the application will return:

1. Yes, this provider is an active ORP for this Date of Service – The ORP NPI entered is a valid Type 1 (individual) NPI that is enrolled with Medi-Cal or Medicare for the date of service entered.



The screenshot displays the 'Ordering, Referring and Prescribing (ORP) Enrollment Validation Lookup' tool. The interface includes a navigation bar with 'DHCS Medi-Cal Providers' and various menu items like 'Providers', 'Beneficiaries', 'Resources', 'Related', 'Contact Us', and 'Search'. The main content area shows a search result for a provider with NPI 1003000175 and Date of Service 07/27/2021. A green banner indicates a successful search: 'Transaction Number: 1309000008. Yes, this provider is an active ORP for this Date of Service'. Below the search fields, there are 'Clear' and 'Submit' buttons. At the bottom, there are 'ORP Directory Lookup Conditions of Use' listed in four points.

Transaction Number: 1309000008
Yes, this provider is an active ORP for this Date of Service

* NPI: 1003000175
* Date Of Service: 07/27/2021

Clear Submit

ORP Directory Lookup Conditions of Use:

1. The ORP Directory Lookup Conditions of Use are in addition to, and not in lieu of, the Conditions of Use contained on the Medi-Cal.ca.gov website.
2. The ORP Directory Lookup is being made available for user test purposes. The application is provided on an "as-is" and "as available" basis. Should you encounter any issues with the application please contact us at **1-800-541-5555**.
3. The ORP Directory Lookup does not include providers who have submitted applications and are currently in the Medi-Cal enrollment process.
4. Use of the ORP Directory Lookup does not guarantee payment of any submitted claims. Payment is subject to all other claim processing edits and audits at the time of claim adjudication.

ORP Enrollment Validation Lookup Tool User Guide

2. No, this provider is not an active ORP for this Date of Service – The ORP NPI entered is a valid Type 1 (individual) NPI but the provider does not have an active enrollment status with Medi-Cal or Medicare for the date of service entered.

The screenshot shows the 'Ordering, Referring and Prescribing (ORP) Enrollment Validation Lookup' tool. The transaction number is 130900012. The message states: 'No, this provider is not an active ORP for this Date of Service'. The NPI entered is 1992994487 and the Date of Service is 10/05/2009. Below the form, there are 'Clear' and 'Submit' buttons. At the bottom, there are 'ORP Directory Lookup Conditions of Use' listed in four points.

Transaction Number: 130900012
No, this provider is not an active ORP for this Date of Service

* NPI: 1992994487
* Date Of Service: 10/05/2009

Clear Submit

ORP Directory Lookup Conditions of Use:

1. The ORP Directory Lookup Conditions of Use are in addition to, and not in lieu of, the Conditions of Use contained on the Medi-Cal.ca.gov website.
2. The ORP Directory Lookup is being made available for user test purposes. The application is provided on an "as-is" and "as available" basis. Should you encounter any issues with the application please contact us at **1-800-541-5555**.
3. The ORP Directory Lookup does not include providers who have submitted applications and are currently in the Medi-Cal enrollment process.
4. Use of the ORP Directory Lookup does not guarantee payment of any submitted claims. Payment is subject to all other claim processing edits and audits at the time of claim adjudication.

3. The NPI provided is not an active Type 1 (individual) NPI registered within the National Plan & Provider Enumeration System (NPPES). – The ORP NPI entered is either not a valid NPI, deactivated or is registered as a Type 2 (organizational) NPI. Verify the number.

The screenshot shows the 'Ordering, Referring and Prescribing (ORP) Enrollment Validation Lookup' tool. The transaction number is 1309000235. The message states: 'The NPI provided is not an active Type 1 (Individual) NPI registered with in the National Plan & Provider Enumeration System (NPPES)'. The NPI entered is 1053532143 and the Date of Service is 01/01/2020. Below the form, there are 'Clear' and 'Submit' buttons. At the bottom, there are 'ORP Directory Lookup Conditions of Use' listed in four points.

Transaction Number: 1309000235
The NPI provided is not an active Type 1 (Individual) NPI registered with in the National Plan & Provider Enumeration System (NPPES).

* NPI: 1053532143
* Date Of Service: 01/01/2020

Clear Submit

ORP Directory Lookup Conditions of Use:

1. The ORP Directory Lookup Conditions of Use are in addition to, and not in lieu of, the Conditions of Use contained on the Medi-Cal.ca.gov website.
2. The ORP Directory Lookup is being made available for user test purposes. The application is provided on an "as-is" and "as available" basis. Should you encounter any issues with the application please contact us at **1-800-541-5555**.
3. The ORP Directory Lookup does not include providers who have submitted applications and are currently in the Medi-Cal enrollment process.
4. Use of the ORP Directory Lookup does not guarantee payment of any submitted claims. Payment is subject to all other claim processing edits and audits at the time of claim adjudication.

ORP Enrollment Validation Lookup Tool User Guide

4. System temporarily unavailable. Please try again later – If you receive this message the system is currently unavailable. Try again later.

The screenshot displays the web interface for the ORP Enrollment Validation Lookup Tool. At the top, there is a navigation bar with the California State logo and social media icons (Facebook, Twitter, LinkedIn, YouTube). Below this is a header for "DHCS | Medi-Cal Providers" with navigation links for Providers, Beneficiaries, Resources, Related, Contact Us, and Search. The main content area has a breadcrumb trail: Home > References > ORP > ORP Enrollment Validation Lookup. The central heading is "Ordering, Referring and Prescribing (ORP) Enrollment Validation Lookup". A prominent pink error message box states: "Transaction Number: System temporarily unavailable. Please try again later." Below the message are two input fields: "NPI" with the value "1053532143" and "Date Of Service" with the value "01/01/2020". There are "Clear" and "Submit" buttons. At the bottom, there is a section titled "ORP Directory Lookup Conditions of Use:" followed by four numbered conditions.

Transaction Number:
System temporarily unavailable. Please try again later.

* NPI: 1053532143
* Date Of Service: 01/01/2020
Clear Submit

ORP Directory Lookup Conditions of Use:

1. The ORP Directory Lookup Conditions of Use are in addition to, and not in lieu of, the Conditions of Use contained on the Medi-Cal.ca.gov website.
2. The ORP Directory Lookup is being made available for user test purposes. The application is provided on an "as-is" and "as available" basis. Should you encounter any issues with the application please contact us at **1-800-541-5555**.
3. The ORP Directory Lookup does not include providers who have submitted applications and are currently in the Medi-Cal enrollment process.
4. Use of the ORP Directory Lookup does not guarantee payment of any submitted claims. Payment is subject to all other claim processing edits and audits at the time of claim adjudication.