

Continued Certification for Drug Medi-Cal Providers

On July 15, 2013, the Department of Health Care Services (DHCS) mailed a notice to certified Drug Medi-Cal (DMC) providers that billed or could bill for services during fiscal year 2012 – 2013. The notice advised the identified DMC providers that DHCS would conduct a continued certification review during the next 12 months.

DHCS will initiate the continued certification process. The DMC providers will be notified by mail to the business address on file with DHCS. The cover letter is titled, "Notification of Review for Continued Certification in the Drug Medi-Cal Program," and will include the complete application package. Compliance with the continued certification is required to continue as a participating DMC provider. Continued certification will require submission of the complete application package and supporting documentation. Continued certification documents include: the *Drug Medi-Cal Application for Substance Abuse Clinics* (DHCS 6001, rev. 10/13), the *Medi-Cal Disclosure Statement* (DHCS 6207, rev. 11/11), and a completed *Facility Staffing Data* (DHCS 5050, rev. 7/13) form for each individual that provides direct treatment services.

The continued certification process will occur in three phases as outlined below:

- Phase 1: Continued certification packet was mailed July 31, 2013, for Los Angeles, Orange, San Diego, Riverside, and San Bernardino counties. The continued certification packet was due back to DHCS by August 31, 2013.
- Phase 2: Continued certification packet will be mailed November 15, 2013, for remaining Southern Los Angeles locations, Central Valley, and coastal counties. The continued certification packet is due back to DHCS by December 15, 2013.
- Phase 3: Continued certification packet will be mailed December 31, 2013, for Northern California. The continued certification packet is due back to DHCS by January 31, 2014.

Failure to complete the packet for continued certification within 30 days of the date of the notice, will be deemed a surrender of the clinic's certification to DHCS, and will result in termination and decertification as a Medi-Cal provider pursuant to Section II(H)(3) of the Drug Medi-Cal Certification Standards for Substance Abuse Clinics.

Providers receiving DHCS' continued certification packet must submit the completed forms and verifications timely to the following address:

Department of Health Care Services
Attention: Re-Enrollment Section
MS 4704
P.O. Box 997412
Sacramento, CA 95899-7412

Reminder

The continued certification process underway in no way replaces the existing requirement pursuant to the *California Code of Regulations* (CCR), Title 22, Section 51341.1 and the Drug Medi-Cal Certification Standards for Substance Abuse Clinics. The following actions require DMC providers to notify DHCS (formerly the Department of Alcohol and Drug Programs) at least 60 days prior to any changes with the submission of an application package:

- Adding services
- Adding a satellite site
- Relocation
- Expansion
- Change of ownership

Failure to notify the department of these changes within the proper time frame continues to be a cause for an immediate disallowance of reimbursement for DMC services.

Providers should not wait for DHCS to initiate the continued certification process for reporting any of the changes identified above. More information regarding certification requirements is available on the [Drug Medi-Cal Certification](#) page of the DHCS website.