

ORP Provider Enrollment Validation Lookup Tool Guide

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ORP Enrollment Validation Lookup

The Ordering, Referring and Prescribing (ORP) Enrollment Validation Lookup Tool is a new resource for billing providers to confirm whether the ORP provider has a valid Type 1 (individual) National Provider Identifier (NPI) enrolled with Medi-Cal or Medicare. This new tool supports the ORP provider “pre-check” allowing the billing provider to validate the ORP provider prior to submitting a claim.

To utilize this tool please use the steps below.

How to Access the ORP Enrollment Validation Lookup Tool

To access the ORP Enrollment Validation Lookup Tool, complete the following steps:

1. In your browser address bar type the following URL:
www.medi-cal.ca.gov
2. Navigate to the ORP Landing Page by selecting the ‘Reference’ tab, then ‘Ordering, Referring and Prescribing’.
3. On the ORP Landing Page under ‘Resources and Downloads’ click ‘ORP Enrollment Validation Lookup’.
4. You have now navigated to the ‘ORP Enrollment Validation Lookup’ Tool.

How to Search by NPI to Identify ORP Providers

To search for an NPI to validate their enrollment status for ORP, complete the following steps:

1. Enter an NPI
2. Enter a Date of Service
3. Click ‘Submit’
4. The application will return a ‘Transaction Number’ and ‘Response Message’
5. Record your transaction number as evidence of the transaction and response. A transaction number, NPI and date of service will be required if you contact Medi-Cal pertaining to a claim billed.

Response Messages

Listed below are the four response messages the application will return:

1. System Unavailable – If you receive this message the system is currently unavailable. Try again later.
2. Yes, this provider is an active ORP for this Date of Service – The ORP NPI entered is a valid Type 1 (individual) NPI that is enrolled with Medi-Cal or Medicare for the date of service entered.
3. No, this provider is not an active ORP for this Date of Service – The ORP NPI entered is a valid Type 1 (individual) NPI but the provider does not have an active enrollment status with Medi-Cal or Medicare for the date of service entered.
4. The NPI provided is not an active Type 1 (individual) NPI registered within the National Plan & Provider Enumeration System (NPPES). – The ORP NPI entered is either not a valid NPI, deactivated or is registered as a Type 2 (organizational) NPI. Verify the number.